



Republic of the Philippines

OFFICE OF THE SOLICITOR GENERAL

ATTENTION: **SHERRYL K. DE GUZMAN**
Business Development Manager

DELSAN OFFICE SYSTEMS CORPORATION
7893 Lawaan Street, San Antonio Village,
Makati City

NOTICE TO PROCEED

**"LEASE OF DIGITAL MULTIFUNCTION COPIERS (MONOCHROME)
(FY 2025 NEP)"**

This serves as your notice to proceed to perform your contractual obligations to supply and deliver the contracted Lease of Digital Multifunction Copiers (Monochrome) (FY 2025 NEP), within the period stipulated in Sec. VI – Schedule of Requirements of the Bidding Documents. You are hereby required to fulfill the terms and conditions stipulated in the attached Contract Agreement.

Makati City, Philippines.

MENARDO I. GUEVARRA
Solicitor General

Conforme:

SHERRYL K. DE GUZMAN
Business Development Manager
Date Received: 1-17-2018

OSG-HA-QF-008
Rev.00 (05 July 2018)